

1 Summary of each session

- Session # 1 (90 minutes)
 - Overview of Clinic *
 - Overview of Admin
 - Overview of Designer
 - Introducing the system roles
 - System documentation (eLearning)
 - Element types
 - Concept of Events and Activities
 - Setup of small study (home assignment)
- * this section can be skipped if you have used the system before*
- Session # 2 (90 minutes)
 - Feedback on home assignment
 - Questions and answers from session 1
 - Version management (version/revision)
 - Modifying form contents on visit level
 - Visit window
 - Visibility conditions on form level
 - "Complex" edit checks
 - Setup study # 2 (home assignment)
- Session # 3 (90 minutes)
 - Feedback on home assignment # 2
 - Questions and answers from session 2
 - Export / Import Designs
 - Roadmap
 - Appointing the local expert(s)
 - Summary / Certification