





















1 Using predefined roles

- The system has prepared a few roles that can be modified to fit your study. Enable the roles you want to use in your study by clicking the switch from "off" to "on" for each role.
- Click the pen to modify what privileges the role should have.

Compare and manage user roles

	Save	Sign	Review	Output	Read-only
Investigator  <input checked="" type="checkbox"/> ON    Role ID: R1					
Study Coordinator  <input type="checkbox"/> OFF    Role ID: R2					
Monitor  <input checked="" type="checkbox"/> ON    Role ID: R3					
Project Manager  <input type="checkbox"/> OFF    Role ID: R4					
Data Manager  <input type="checkbox"/> OFF    Role ID: R5					

Add a new role

2 Add new role

- If you want to add a new role simply click "add new role", give it a name, set status to "on", select avatar and check the privileges.
- IMPORTANT!** To avoid a mismatch of roles between versions we recommend to never delete a role, rather set status to "off" if not used.






Edit role

Edit role

Name Status ☒ **ON**

Description

Avatar

Duplicate role Delete role

Manage rights in this role

Special

☒ User can only view form data (this overrides all edit permissions)

☒ Export of data into different formats/view reports

CRF Rights

☒ Add/update patient/event/form data and query answers

☒ Sign patient/event form data and queries ☒ Add/change queries

☒ Add pre-queries ☒ Promote pre-queries ☒ Data review

☒ Clinical review ☒ SDV ☒ Lock data

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